DOCUMENT ENGINEERING

An offer for expertise and solutions specially designed for the creation and updating of your documents

OUR ADDED VALUE

- Complete documentary expertise covering the contents (Document Engineering) and the container (Data Management)
- More than 20 years' experience in multiple sectors and on a fixed-price basis (with a commitment to achieving results)
- 11 sites throughout France and a dedicated offshore site with 200 employees in Morocco
- A mastery of tools, standards and norms adapted to your industry sector
- All-round expertise covering all types of document supports facilitating installation, use, maintenance and changes.
- A skills and knowledge management system

AKKA. KEY FACTS

- 11,000 talented individuals
- €879M 2013 revenue
- Presence in Europe, Asia, America
- 30 years of innovation

OUR OFFER

CONSULTANCY AND PROJECT MANAGEMENT

- Document audit
- Advice on document tools and processes
- Personalised structuring
- Rules for technical editing

MULTILINGUAL DOCUMENT WORKSHOP

- Document management and production
- Translation optimisation
- Automatic publication
- Multi-format production

CONTENT CREATION

- User manuals
- Maintenance manuals
- Usage and operation guides
- Spare part catalogues
- Modification dossiers
- Service Bulletins
- Training documents

GRAPHIC DESIGN

- Exploitation de données CAO
- 2D / 3D Illustrations
- Spare part catalogue charts
- Diagrams
- Illustrated procedures
- 3D modeling and animations
European aerospace manufacturer:
Via our international network, we produced manuals for aerospace companies relocating operations allowing them to maintain or re-establish a system in a given state or to reinstate specific functional characteristics.

Manufacturer of agricultural machines:
Production of after-sales supports for dealers and agricultural users.
Production of 100% illustrated modular assembly instructions enabling global distribution without translation.
Audit and project management of spare-part cataloguing activities carried out Offshore.

Industrial vehicle manufacturer:
Production of spare-part catalogue.
Spare part engineering, formulation of replacement policy.
Consultancy and solution-oriented work (platform in France and Offshore production).
Finishing and checking of multilingual documents.

OUR EXPERTISE

□ ANALYSIS AND ADVICE
> Multi-sector technical expertise enabling interaction with design teams
> Performance of document audits
> Formulation of tailored document solutions in terms of processes, tools, standards, work units and cost
> Implementation of associated control methods and necessary monitoring bodies (collaborative project management tool)

□ CREATION / MODIFICATION
> Preparation: Collection and organisation of information (context, tools, standards, formats)
> Functional analysis of systems, document impact analyses
> Editing and modification: creation of modular structured documents (xml, sgml) or Word.. Editing of specifications and working methods, updating of documents
> Illustration: Creation and modification of illustrations: 2D, 3D, exploded views…, 3D animations for validation of design and removal/placement.

□ TRANSLATION AND PRESENTATION
> Translation: Management of translation of multilingual documents, optimisation through construction of database system
> Publication: Composition of documents in all formats, automated multilingual publications
> Distribution: Adaptation of support to targeted audience and context of used

OUR ACHIEVEMENTS

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